

CITY OF MINER
BOARD OF ALDERMEN
SPECIAL OPEN MEETING
AUGUST 10, 2010
4:30 P.M.

The Miner Board of Aldermen met in special session at 4:30 p.m. on August 10, 2010 in Miner City Hall. The media & public was notified via the Standard-Democrat Newspaper and posted in the foyer of Miner City Hall.

Mayor Frank Tatum called the meeting to order. Roll call: Charles McLemore - present, Rickie Hampton - present, Peggy Holman - present, Deloris Smith - present. Audience attendance included Larry Carroll. Joe Fuchs was present in his capacity as City Attorney and City Clerk, Danielle Patrick, was present to record the minutes.

A. ADVERTISING CONVENTION CENTER

Clerk Danielle Patrick explained to the Mayor and Board of Alderman that Laura Heath from KFVS 12 is giving the City of Miner a spot on the morning Business Break to promote the Convention Center. The Clerk also stated that KFVS12 submitted a proposal for advertisement for the Convention Center. The Mayor and Board of Alderman reviewed the proposals and Rickie Hampton made a motion to accept the proposal for \$1325 per month for September and October, 2010 and the motion was seconded by Deloris Smith with all ayes.

B. AWARDING CONVENTION CENTER BIDS

Clerk Danielle Patrick explained that the electronic equipment, stage, dance floor, and the appliances had all been advertised in the Standard-Democrat and she had only received two bids one for each.

The following bids were presented from Hi-Tech Communications:

- 1) 6- Projectors & Mounts for a total of \$14,985.00 installed with a 2 year warranty on parts on labor. A motion was made by Charles McLemore and seconded by Deloris Smith to accept the bid for the projectors. A roll call vote was taken with all ayes.
- 2) Portable Dance Floor for a total of \$3442.00 that will make an 18x18 Dance Floor. A motion was made by Deloris Smith and seconded by Charles McLemore to accept the bid on the dance floor. A roll call vote was all ayes.
- 3) Audio Bid for a total of \$7552.94 this included the amplifiers for the smaller meeting rooms and one for the Clerk's office. A motion was made by Deloris Smith to accept the bid and it was seconded by Peggy Holman. A roll call vote was taken with all ayes.
- 4) Mobile Stage for a total \$19,650.00 and this includes a 1 year parts and labor warranty. A motion was made by Deloris Smith and seconded by Charles McLemore to accept the bid on the mobile stage. A roll call vote was taken with all ayes.

- 5) Ganz 8 Camera Digital Video Recorder – 240 FPS Recording / Viewing with a total of \$4213.10 for 5 cameras to be installed outside of the Convention Center. Alderwoman Holman asked Larry Carroll from Hi-Tech how much it would cost to go ahead and get all 8 cameras and he stated that it would cost \$1125 additional for 3 additional cameras with 2 of those being installed outside on 1 inside or \$1050 additional and all three of those being installed inside. A little discussion went on and a motion was made by Deloris Smith and seconded by Peggy Holman to accept the bid with the three additional cameras with one being installed inside with a total cost being \$5338.10. A roll call vote was taken with all ayes.

The following items are appliances that were bid by Sikeston Restaurant Equipment:

- 1) Clerk Danielle Patrick informed everyone that Sikeston Restaurant Equipment gave three different bids on three different ice machines all of them were Ice-O-Matic ice makers: 1- 897 lb. ice maker for \$4658.99, 1- 600 lb. ice maker for \$3107.71, and 1- 505 lb. ice maker for \$2817.11. After a lot of discussion a motion was made by Charles McLemore and seconded by Deloris Smith to go ahead and purchase the 897 lb. ice maker for \$4568.99, a roll call vote was taken with all ayes.
- 2) Water filter assembly in the amount of \$171.00 that is optional for the Ice-O-Matic ice maker and it will need to replace it every 6 months for \$90 each. A motion was made by Deloris Smith and seconded by Peggy Holman to accept the bid and purchase the water filter assembly. A roll call vote followed with all ayes.
- 3) Admiral Coffee Brewer Percolator for \$149.40 has a 100 cup capacity. After much discussion a motion was made by Peggy Holman and seconded by Charles McLemore to go ahead and purchase 2 of the coffee makers and use one of them for ice tea instead of purchasing an ice tea maker. A roll call vote followed with all ayes.
- 4) Clerk Danielle Patrick stated that there were two separate microwaves and informed them from what she was told one has a dial and one is push button, a motion. The Amana Commercial dial model was quoted at \$310.23 each and we need 3, and the Panasonic Commercial push button was quoted at 351.15 each. A motion was made by Peggy Holman and seconded by Charles McLemore to accept the bid on the microwave ovens that were Panasonic Commercial in the amount of \$351.15 each and order 3. A roll call vote was taken with all ayes.
- 5) Garland/US Range 36” Electric Range was bid in the amount of \$4374.90. After a lot of discussion regarding the need for a commercial range a motion was made by Peggy Holman and seconded by Charles McLemore to accept the bid for the Garland/US Range in the amount of \$4374.90. A roll call vote was taken with the following results Rickie Hampton-no, Peggy Holman-yes, Deloris Smith – yes, and Charles McLemore – yes.
- 6) SRE Direct Exhaust Hood was bid in the amount of \$1925.00. A motion was made by Peggy Holman and seconded by Deloris Smith to accept the bid for the exhaust hood in the amount of \$1925.00. A roll call vote was taken with all ayes.

- 7) Kelvinator/Eletrolux Refrigerator for \$1323.75 was bid by Sikeston Restaurant instead in lieu of a residential one that was put out for bid. A motion was made by Charles McLemore to accept the bid for the Kelvinator/Eletrolux Refrigerator and it was seconded by Peggy Holman. A roll call vote was taken with all ayes.
- 8) Kelvinator/Eletrolux Freezer for \$1323.75 was bid by Sikeston Restaurant instead in lieu of a residential one that was put out for bid. A motion was made by Charles McLemore to accept the bid for the Kelvinator/Eletrolux Freezer and it was seconded by Peggy Holman. A roll call vote was taken with all ayes.

C. AUDITING BID

Clerk Danielle Patrick explained to the Mayor and Board of Alderman that she placed the yearly audit out for bid and the only bid that she received back was from the auditing firm Beussink, Hey, Roe, Seabaugh & Stroder, LLC, which has been performing the audits for the City for the past several years. Clerk Patrick also stated that the bid was to complete the audit for the 2009-2010 physical year for no more than \$9500 and this was the same amount that we paid last year. A motion was made by Charles McLemore and seconded by Rickie Hampton to accept the auditing bid. A roll call vote was taken with all ayes.

Clerk Danielle Patrick said that she had been informed by Larry Carroll with Hi-Tech Communications that the Convention Center could not handle a band as it stood right, now. Clerk Patrick asked Larry Carroll from Hi-Tech Communications to explain what he found out to the Mayor and the Board. Larry Carroll explained that he had went to the Convention Center and the way things stand the only thing that can be ran is what is currently over there and what his suggestion was to see how much it would cost to add a 200 amp access, but in order to do that a transformer would need to be added. Mr. Carroll felt that if this was done it would take care of any future problems the Center may incur. The Mayor and Board of Alderman asked the Clerk to get a price from the Crowley Electric who is the electrician on the job to see how much it would cost to have this taken care of before the building is complete.

With all of the bids awarded Clerk Patrick stated that she needed some guidance from the Mayor and the Board on what they would like her to do with the Convention Center Budget. Clerk Patrick explained that she needed some guidance on what their plans were so they she could budget payroll, etc. Alderwoman Smith made the suggestion that Clerk Patrick taken $\frac{1}{2}$ of her salary and benefits out of the General Fund Budget and put it into the Tourism Budget since she and Ellen Davis were going to be moving into the new building. Alderwoman Smith also suggested that the Clerk use a high figure to give a guideline on what should be done about a security guard and maintenance. Alderwoman Smith said that maybe we should assume that every weekend will be booked and use \$13 an hour and use 6 hours for each night of the weekend. The Mayor and Board of Alderman seemed to agree on what Alderwoman Smith suggested.

With all other city business concluded a motion was made by Peggy Holman and seconded by Charles McLemore to adjourn. All in favor - none opposed. Meeting adjourned.

MAYOR:

Frank Datum

ATTEST:

Danella Patrick